

SLEEP MEDICINE



HARVARD MEDICAL SCHOOL

EXECUTIVE COUNCIL RESPONSIBILITIES

The mission of the Harvard Medical School Division of Sleep Medicine Executive Council is to promote and support sleep-related research, education and training at Harvard Medical School to advance universal human health and well-being.

Areas of Focus for the Division of Sleep Medicine Executive Council:

I. GENERAL ASSISTANCE

- Attend two meetings per year of the Executive Council.
- Provide advice on community outreach.
- Assist with the development of strategic resource development plans.
- Assist with establishing effective academic-corporate partnerships.
- Consult with faculty and staff on effective negotiation strategies with external constituencies.
- Provide technical expertise in related areas, such as information technology.

II. RESOURCES

- Recruit colleagues to join the Executive Council of the Division of Sleep Medicine.
- Make a financial commitment from personal, corporate or philanthropic resources in support of the Division's strategic goals and objectives.
- Support Division of Sleep Medicine events through attendance and/or sponsorship.
- Aid in identifying potential donors or event sponsors.
- Aid in cultivating interest and investment by decision makers who represent potential funding sources for the goals and objectives of the Division.

III. ADVOCACY

- Inform government representatives on issues affecting sleep-related research.
- Assist with strategy for public relations and external communications, such as educating business leaders about the importance of sleep-related research and how it benefits them directly.

The Executive Council of the Division of Sleep Medicine at Harvard Medical School will serve as an advocacy and advisory task force to support efforts to raise awareness of sleep as a medical discipline that demands attention, to educate the professional and general public of the importance of sleep and sleep medicine to health and public safety, and to contribute and assist in mobilizing the necessary human and financial resources to fulfill the Division's goals and objectives.

The members of the Executive Council agree and resolve, in the interest of maintaining the perceived value and integrity of the Division of Sleep Medicine programs, that they will abide by all provisions of the Editorial Ethics and Compliance Standards set forth by the Division of Sleep Medicine for all of its public and professional educational activities.